



STATE OF UTAH CONTRACT

1. CONTRACTING PARTIES. This Contract is between the Utah State Tax Commission ("Commission"), Agency Code 120, and the following contractor:

Intraform Inc.
5727 N. 7th St. Suite 307
Phoenix AZ 85014

016517
CONTRACT NUMBER

Greg Marks
Contact Person

1-602-287-0619
Phone Number

860843263
Federal ID#

93615A
Vendor Number

96636000000
Commodity Code(s)

LEGAL STATUS OF CONTRACTOR: For-Profit Corporation

2. GENERAL PURPOSE OF CONTRACT:
To provide printing of forms: form 3040=\$7.98/M, form TC-638L=\$14.76/M, form TC-657L= \$9.35/M; form TC-137A=\$23.40/M
3. PROCUREMENT: This contract is entered into as a result of the procurement process on Bid #NO1079, Requisition #120 1PR00000015, FY2001.
4. CONTRACT PERIOD: Effective date: 03/01/01. Termination date: 03/01/03 unless terminated early or extended in accordance with the terms of this contract. Renewal Options (if any): Two one (1) year renewal.
5. CONTRACT COSTS: CONTRACTOR may be paid a maximum of: \$9,999,999.99 for costs authorized by this contract.
6. ATTACHMENT A: State of Utah, Standard Terms and Conditions.
ATTACHMENT B: Utah State Tax Commission Standard Terms and Conditions
ATTACHMENT C: Contractor submitted pricing

Any conflicts between Attachment A and other Attachments will be resolved in favor of Attachment A.

7. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
A. All other government laws, regulations or actions applicable to the goods and/or services authorized by this Contract.
B. Utah State Procurement Code and Procurement Rules.

IN WITNESS WHEREOF, the parties sign and cause this contract to be executed.

CONTRACTOR

STATE OF UTAH

Contractor's Signature Date

Division Director Date

Contractor's Name

Budget Officer Date

Title

Contract Officer Date

Rodney G. Marrelli, Executive Director Date

Director, Division of Purchasing Date

Jeremy Gilger
Agency Contact Person

801-297-3887
Telephone Number

Division of Finance Date

MAIL TO:
STATE OF UTAH
DIVISION OF PURCHASING
3150 STATE OFFICE BUILDING
P.O. BOX 141061
SALT LAKE CITY, UTAH 84114-1061
TELEPHONE (801) 538-3026
<http://www.purchasing.state.ut.us>

Invitation to Bid



Solicitation Number: NO1079
Due Date: 02/20/01 at 2:00 P.M.
Date Sent: January 30, 2001

Agency Contract

Goods and services to be purchased:

PRINTING OF FORMS

Please complete

Company Name <i>Intraform, Inc.</i>		Federal Tax Identification Number <i>860 843263</i>	
Ordering Address <i>5727 N. 7TH ST, Suite 307</i>	City <i>Phoenix</i>	State <i>AZ</i>	Zip Code <i>85014</i>
Remittance Address (if different from ordering address) <i>PO BOX 3435</i>	City <i>Reno</i>	State <i>NV</i>	Zip Code <i>89506</i>
Type <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <input type="checkbox"/> Government	Company Contact Person <i>Greg Marks</i>		
Telephone Number (include area code) <i>602 287 0619</i>	Fax Number (include area code) <i>602 287 0870</i>		
Company's Internet Web Address <i>www.intraform.com</i>	Email Address <i>gmarks@intraform.com</i>		
Discount Terms (for bid purposes, bid discounts less than 30 days will not be considered) <i>nr</i>	Days Required for Delivery After Receipt of Order (see attached for any required minimums) <i>29</i>		
The following documents are included in this solicitation: Solicitation forms, instructions and general provisions, and specifications. <u>Please review all documents carefully before completing.</u>			
The undersigned certifies that the goods or services offered are produced, mined, grown, manufactured, or performed in Utah. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> . If no, enter where produced, etc. <i>KANSAS, OREGON</i>			
Offeror's Authorized Representative's Signature <i>G M Marks</i>		Date <i>2/16/01</i>	
Type or Print Name <i>G. M. Marks</i>		Position or Title <i>Senior Account Manager</i>	

DAMAGES & PENALTIES:

Liquidated damages imposed by the Utah State Tax Commission against the contractor for failure to meet delivery schedule will be 2% of the invoice amount for each working day beyond the specified delivery time. The contractor shall be relieved of delays due to causes beyond its control such as Acts of God, national emergency, strikes or fire. The Contracts and Purchasing Section will assess penalties for late delivery in all cases except those that relate to causes beyond the contractor's control. The contractor must notify the Contracts and Purchasing Section, in writing, on a timely basis, of such developments stating reason, justification and extent of delay.

All commodities furnished will be subject to inspection and acceptance by the Contracts & Purchasing Section after delivery. Failure to meet quality, as specified, specifications, packaging, labeling, and terms of the contract authorizes the Contracts & Purchasing Section to cancel this contract or any portion of same. The Utah State Tax Commission will reasonably purchase commodities elsewhere and charge full increase, if any, in cost and handling to the defaulting contractor. When the time does not allow for reprinting or reordering, acceptance of an inferior commodity may result in a liquidated damage of up to 20% of the invoice price.

DELIVERY:

The finished forms must be delivered to the Utah State Tax Commission warehouse at 210 North 1950 West, Salt Lake City, Utah 84134 within the number of days authorized by the contract. Delivery or transportation expenses are the responsibility of the contractor. Delivery time will be between the hours of 8:00 AM and 5:00 PM, Monday through Friday (except State holidays).

The maximum number of days required to complete an order will be 30 days. This includes art/proof time, print time and delivery. Note: The time proofs are in Utah State Tax Commission's If the contractor exceeds the delivery time for a normal delivery, the contractor may be charged late charges.

STATE OF UTAH
DIVISION OF PURCHASING
GENERAL SERVICES

Invitation to Bid

Solicitation Number: NO1079

Due Date: 02/20/01

Vendor Name: INTRAFORM, INC.

Item#	Qty	Unit	Description	Unit Price	Extension
001	300	M	PRINTING OF FORMS PER THE FOLLOWING SPECIFICATIONS: FORM 3040 - ONE PART PERFORATED PAPER, PERFORATED ACROSS THE TOP 3 1/2" DOWN FROM TOP, PLAIN WHITE 20# 8 1/2" X 11", SINGLE SHEET. ESTIMATED 300,000 SHEETS YEARLY ORDER. SHRINKWRP FORMS IN PACKAGES OF 500. FOUR PACKAGES PER BOX. (2000 FORMS PER BOX) EACH BOX SHOULD BE LABELED: 3040 PERF PAPER 2000 PER BOX	\$ 7.98/M	\$ 2394
002	78	M	TC-638L - ONE PART, 8 1/2" X 11", 28# OCR WHITE PAPER, PRINT STATE SEAL, BLUE INK LOGO (VENDOR MUST MATCH SAMPLE COLOR). TWO HORIZONTAL PERFORATIONS FOR EACH DETACHMENT, BUT SHOULD NOT DETACH WITH HANDLING. ONE PERF IS 3 3/4" FROM TOP, AND SECOND PERF IS 3 3/4" FROM THE BOTTOM, LEAVING A CENTER PANEL OF 3 1/5". ESTIMATED YEARLY ORDER OF 78,000. SHRINKWRAP FORMS IN PACKAGES OF 500. FOUR PACKAGES PER BOX (2000 FORMS PER BOX). EACH BOX SHOULD BE LABELED: TC638L APPORTIONED REGISTRATION PAPER 2000 PER BOX.	\$ 14.76/M	\$ 1,151.28
003	350	M	TC-657L- ONE PART 8 1/2" X 11" PRINTED ONE SIDE, 28# OCR WHITE. LOGO IN BLUE INK, VENDOR MUST CONFIRM BLUE INK PANTONE COLOR. PRINT SEAL TO 50% SCREENED IN BLUE INK. TWO HORIZONTAL MICRO-PERFORATIONS - ONE PERF IS 3 3/4" FROM TOP, THE SECOND PERF 5 1/2" FROM TOP. AVERAGE YEARLY ORDER IS 350,000. SHRINKWRAP FORMS IN PACKAGES OF 500. 4 PACKAGES PER BOX. (2000 FORMS PER BOX) EACH BOX SHOULD BE LABELED: TC-657L MV REGISTRATION LASER PAPER 2000 PER BOX.	\$ 9.35/M	\$ 3272.50

STATE OF UTAH
DIVISION OF PURCHASING
GENERAL SERVICES

Invitation to Bid

Solicitation Number: NO1079

Due Date: 02/20/01

Vendor Name: INTRA FORM, INC.

Ship To: SALT LAKE CITY UT 84116

FREIGHT CHARGES (if applicable)

SHIPPING POINT AND ZIP CODE		
QSHIPPING WEIGHT		
MODE OF TRANSPORTATION (Please check one)		
<input type="checkbox"/> Small package/Ground	<input checked="" type="checkbox"/> LTL (Less than truck load) NMFC Class# _____ NMFC Item # _____	<input type="checkbox"/> Truckload <input type="checkbox"/> Air <input type="checkbox"/> Other (Please specify)
TOTAL PRICE LESS FREIGHT (FOB Origin)		\$ 6817.78
TOTAL PRICE INCLUDING FREIGHT (FOB Destination)		\$ 6817.78



A handwritten signature in black ink, appearing to read "Greg Marks", is written in a cursive style.

Greg Marks

Office & V/M 602/287-0619 X13

Toll Free 888/563-6767

Fax 602/287-0870

Cellular 602/617-2194

FACSIMILE

To: Phyllis Robins/Jeremy

Pages: 1

Re: RFQ Part # UT TC-137A - REVISED with Option of Black Number

Date: 3/20/01

Hello Phyllis! Please see pricing below for the above referenced business form. Thanks very much for the opportunity to provide this to you.

Following are your specifications:

1 part form.

1 Vertical perf mid way.

8.5" X 11".

Buff 28# paper.

1/0 Black - laser safe ink.

Consecutive number - A+5 numbers on each side of perf - number not be higher than 3/4". Two options for colors - red VS. black.

Shrink-wrap in 100's with chipboard and then 4 packages per box (2,000 per box).

Quantity and pricing is as follows: 75,000

Red Numbers \$23.40/M

Black Numbers \$24.27/M*

*The black is actually more expensive as the system is set up to run red (most consecutive numbers on Business Forms are red). As such there is a \$65 "wash up" charge to go from red to black on the numbering system.

Thanks again! Have a great day!

Feel free to call me with any questions.